



# COPPULL PARISH COUNCIL

## DRAFT AGENDA



**MEETING: COPPULL PARISH COUNCIL**  
**WEDNESDAY 10 DECEMBER AT 7.00 PM**  
**COPPULL VILLAGE HALL, 47 CHAPEL LANE**

Members of Coppull Parish Council are hereby **SUMMONED** to attend meetings of the Parish Council  
Members of the public are extremely welcome

**This meeting will be audio recorded**

- 1. ATTENDANCE/APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST – DISCLOSURE OF PERSONAL / PREJUDICIAL INTERESTS** (Members of the Parish Council are reminded of their responsibility to declare any personal or prejudicial interest in respect of matters contained in this agenda in accordance with the provision of the Local Government Act 2000) and withdraw from the meeting whilst the item is discussed
  - 2.1 DECLARATION OF INTEREST FORM** – it is each Councillor's responsibility to ensure that this form is up to date and to declare any interests at meetings
  - 2.2 DECLARATION OF GIFTS**
- 3. AMENDMENT/APPROVAL OF THE MINUTES OF THE PARISH COUNCIL MEETING DATED 10 December 2025** (emailed/distributed to Parish Councillors)

***SUSPEND STANDING ORDERS (20 minutes in total allowed for the following 4 items or 4 minutes per person)***

- 4. POLICE REPORT** (<https://www.police.uk/coppull>)
- 5. COUNTY COUNCILLOR'S REPORT** – Cllr Lee Hutchinson (in writing prior to the meeting)
- 6. BOROUGH COUNCILLORS' REPORTS** – Cllrs Julia Berry, Alex Hilton and Ryan Towers (in writing prior to the meeting)
- 7. ITEMS INTRODUCED BY MEMBERS OF THE PUBLIC**

***REIMPOSE STANDING ORDERS***

- 8. GENERAL MANAGEMENT/FINANCE**
  - 8.1 Accounts to end of December 2025 (emailed/distributed to Parish Councillors)
  - 8.2 New play area at Springfield Leisure Park
    - Response from residents
    - Decision on which design wins the contract
    - Bi-monthly report from Chorley Council
  - 8.3 New play area at Byron Crescent – three designs (emailed/distributed to Parish Councillors)
  - 8.4 Recording of Meetings Policy submitted by Cllr. Berry – "That Coppull Parish Council adopts the Recording of Meetings Policy as circulated, confirming that recordings made by the Clerk are for the purpose of accurate minute-taking and governance, that councillors may request access to recordings to verify accuracy or address concerns, and that public requests will be considered under Freedom of Information and Data Protection legislation. The policy will be reviewed annually or upon changes in legislation."
  - 8.5 Training – list of training opportunities available (emailed/distributed to Parish Councillors)
  - 8.6 Allotments – Review of terms & conditions, etc. (emailed/distributed to Parish Councillors)
  - 8.7 Neighbourhood Plan update (KMC)
  - 8.8 New Village Hall update (KMC)

- Lease agreement between the PC and LCC (Library)
- Division of utilities between PC and Nursery

#### 8.9 Leisure Centre and A1 Fitness update (MA)

### 9. DECISIONS MADE UNDER THE CLERK'S DELEGATED AUTHORITY (in conjunction with the Chair and Vice-Chair)

- JJH Tree Solutions – Emergency removal of storm damaged limbs and dangerous dead wood from Willow Tree over path at Springfield Leisure Park - £450.00
- Chorley Council – Bi-monthly inspections of three play areas – annual cost £605.00 plus vat

### 10. PLANNING (NC)

All applications can be viewed at [chorley.gov.uk/planning](http://chorley.gov.uk/planning) – type in the application number in the search box

#### 10.1 Applications:

- App.No. 25/01160/FULHH – **5 Clancutt Lane** – Single storey side/rear extension, new dormers to front and rear (following demolition of existing single storey rear projection)
- App.No. 25/01262/FULHH – **15 Roe Hey Drive** – Extension to front dormer, single storey rear extension (following demolition of existing conservatory) and extension to rear of garage
- App.No. 25/01220/FUL – **Land next to nursery, Park Road** – Erection of 1no. detached self-build dwellinghouse
- App.No. 25/01168/FUL – **421 Preston Road** – Erection of a 1.8m high close boarded timber fence with electrically operated double gates (part-retrospective) following removal of existing fence
- App.No. 25/01199/PIP – **Land off Mill Lane** (rear of the pond, adjacent to Spinners Close) – Permission in principle application for the erection of up to two dwellinghouses
- App.No. 25/01203/CLEUD – **Rivington View Nurseries**, Coppull Hall Lane – Application for a certificate of lawfulness for the existing use of the site for retail sales (Use Class E(a))
- App.No. 25/01201/MNMA – **Land adjacent Blainscough Hall**, Blainscough Lane – Minor non material amendment – to amend the Wilson housetype and the boundary treatments to rear of plots 103-104

10.2 **To consider** any planning applications received after publication of this agenda for which a response is required prior to the next meeting

#### 10.3 Decisions:

- App.No. 25/01229/NOT – **Opposite No.1 Bogburn Lane** – Notification of intention to install 1 no. 10m high light pole for the provision of fixed line broadband electronic communications - **GRANTED**
- App.No. 25/01084/FULHH – **1 The Brambles** – Erection of timber boundary fence 1.2m to 1.83m in height (retrospective) – **GRANTED**

10.4 Emails from residents regarding the Parish Council's response to the proposed development on Preston Road (emailed/distributed to Parish Councillors)

### 11. HIGHWAYS

### 12. CORRESPONDENCE / ITEMS FOR DECISION

### 13. ITEMS FOR INFORMATION / FUTURE DISCUSSION

### 14. CONFIDENTIAL MATTER – Complaint regarding Civility and Respect at the last Parish Council meeting